

## **Guidelines for Ph.D. Programme-2018-19**

**1. Full time student with fellowship:**

This category is applicable only to students with superior academic record. Please come with your academic credentials.

**2. Full time student with external fellowship:**

Please come with original document giving details of the fellowship that you expect to receive from an external agency (not CVRCE) such as UGC / CSIR JRF and DST INSPIRE.

**3. Full time student – self financed:**

The category “Full Time student without fellowship (self-financed)” means you must have resources to support your studies at CVRCE i.e. tuition fee, other college fees and your personal expenses including boarding and lodging for at least four years. You will not be permitted to work full time or part time in any other organization except if your studentship category changes.

Full time study means no other regular engagement with an income. If you are in employment, you will have to tender your resignations from the job and produce a copy of “relieve order” from your present employer before joining CVRCE as a full time student.

**4. Member of CVRCE Faculty:**

To qualify under this category, you need to hold a designation of “Assistant Professor”, “Associate Professor” or “Professor” and be primarily engaged in teaching B. Tech / M. Tech / M. Sc / MBA classes. Colleagues engaged in teaching Diploma / ITI or holding posts not linked to class room teaching are not eligible under this category. Please submit record of your appointment or departmental course assignment circular.

**5. CVRCE Non-Teaching / Officers:**

Colleagues holding positions of officers in CVRCE other than faculty are eligible for admission to Ph. D program only when their normal duties involve good volume of scholastic work and that they will be allowed flexible and reduced work hours on their existing assignments to enable them to carry out research and attend to required course work.

To qualify for admission test, please make separate application to Principal, CVRCE and obtain a clear approval Form-2 attached herewith.

**6. CVRCE Sponsored Research Project Fellow / Officer:**

Please bring a copy of your letter of appointment and a certificate from your Principal Invigilator, counter signed by Dean (Research) that your Ph. D topic will be same as the primary target of the project under which you are appointed.

**7. Full Time Sponsored Students:**

Please bring a sponsorship letter on Form-I from your employer. Please ensure that while typing the text on their letterhead, the officer of your employer does not make alterations in the text of the form.

**8. Part Time Sponsored Students From Community Distance:**

Applicants under this category, including non-teaching officers of CVRCE, under Category-5, need to spend sufficient time on both their research at CVRCE and their duties under their primary employment. Please bring a membership letter from your employer in Form-2. Please ensure that while typing the text on their letterhead, the officer of your employer does not make alterations in the text of the form.

**9. Applicants from Collaborating Institutions:**

Some special provisions have been made for applicants employed in institutions and industry working in partnership with CVRCE. At this moment there is no such institution or industry.

**DEAN ACADEMICS**  
***CVRCE***